



PĀPĀMOA
PRIMARY SCHOOL
TE KURA MĀTUA Ā PĀPĀMOA



**PRE-DEPARTURE
INFORMATION**

Pāpāmoa Primary School



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WHAT TO BRING

- Return airline ticket.
- Passport and current visa to study in New Zealand.
- Travel/medical insurance policy.
- Any medication you take.
- Laptop and mobile phone.
- Pocket money (if you have money to change into New Zealand dollars, please let your homestay parents / designated caregiver know and they will be able to assist with helping you to do this.)
- Adapter plug(s) for electrical items. The electrical supply is 230/240 volts at 50 cycles and uses ac 20 current.
- Contact details and photos of family and friends. They help you to not feel homesick. Spending money.
- Personal items and clothes for all seasons (including pyjamas, waterproof jacket, jerseys, umbrella, warm clothing for Autumn/Winter months). Spring/Summer (Oct – April) Swimwear, sunhat, sunglasses, sunscreen, shorts, t-shirts, light sweatshirts and raincoat (something that will keep you dry), sandals, good walking shoes.
- Autumn/Winter (May – Sept) Warm waterproof jacket, good walking shoes, umbrella, warm clothing; jumpers, woolly hat, scarf, long trousers, warm socks, slippers and pyjamas.

IMPORTANT TIPS

Passport that is valid for at least six months beyond your intended date of return home.

Book your flight so that you arrive a few days before the start of school. This will allow you to recover from jetlag and to get ready to start school.

Ensure you pack your own bags and do not carry anything for other people.

Do not carry large amounts of cash.

Do not bring fresh food with you, even if it is in packaging. You are not allowed to bring fresh food into New Zealand (eg, fruit, vegetables, meat, dairy products, honey).

Make sure you let us know your flight and arrival details at least 2 weeks before you travel. If you are staying in a school-approved homestay, this will enable us to organise airport pick-up and check your travel insurance prior to departing from your home country. We will email you to confirm who will be collecting you from the airport. If you are living with a designated caregiver, they are responsible for collecting you from the airport.

INSURANCE

As part of the requirements of being an International Student in New Zealand, you need to have insurance that will cover the cost of medical treatment for the duration of your stay in New Zealand.



Insurance policies must be approved by the school and must meet the requirements of the Education (Pastoral Care of International Students) Code of Practice 2016.

Companies who provide health insurance are:

Southern Cross: <https://www.scti.co.nz/our-policies/international-student/insurance/>

Uni-care:

<https://www.uni-care.org/Policy/NzStudentPlan>

Once you have booked your insurance, this must be approved by the school. Please submit the schedule of cover (in English) to the school for checking:

international@papamoaschool.nz. If no adequate insurance is provided, the school will book a policy and invoice the parents for all costs.

Your insurance must include:

1. the student's travel
 - a. to and from New Zealand; and
 - b. within New Zealand; and
 - c. if the travel is part of the educational instruction, outside New Zealand; and

1. medical care in New Zealand, including diagnosis, prescription, surgery, and hospitalisation; and
2. repatriation or expatriation of the student as a result of serious illness or injury, including cover of travel costs incurred by family members assisting repatriation or expatriation; and
3. death of the student, including cover of
 - a. travel costs of family members to and from New Zealand; and
 - b. costs of repatriation or expatriation of the body; and
 - c. funeral expenses.

1. Immigration/Visas: Full details of visa and permit requirements and reporting requirements are available through the New Zealand Immigration Service and can be viewed on their website at <http://www.immigration.govt.nz>

All students studying with us for longer than 12 weeks, must hold a valid student visa. If a student who holds a student visa to study at the school acquires permanent residency, or a change of status through parental work visa or business visa, that student may not be eligible to remain enrolled at the school.

All students whose visa status changes must contact the International Student Manager international@papamoaschool.nz

ACCOMMODATION

International Students who are under 10 years of age must be living with their parent in New Zealand for the full duration of their stay.

Parents living with their children may obtain help finding rental accommodation through real estate agencies:

<https://harcourts.co.nz>

<https://www.evesrentals.co.nz/search/district/Tauranga/1/>



Arriving in New Zealand

Auckland Airport is very small in comparison to other airports around the world. When you arrive at Auckland Airport, you should have completed a Passenger Arrival Card. Please ensure that you declare everything. If you are not sure or do not understand, then ask for help.

You will go through Passport Control, Baggage Claim and Customs. You should collect your baggage and walk through either the **green exit** (if you have nothing to declare) or **red exit** (if you have items to declare).

It is important to understand that **undeclared items** will incur a minimum fine of \$400 NZD!



In the public arrivals lounge, if you are not with your parent, you will see either a member of our staff or a member of your host family waiting for you holding a sign with your name on it.

If you get lost at the airport, please contact the emergency number 021373961. Do not leave the airport without the designated person who has arranged to meet you. You will be taken to your new home to unpack, settle in, get to know your new family and recover from your journey.

Ensure you put your passport somewhere safe, or ask your host family to look after it.



COST OF LIVING IN NEW ZEALAND



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Transport

Most students walk to school or are dropped by car. There are public buses and taking a bus to school each day may cost around \$20 per week, depending how far away you live.

See information here:

<https://www.baybus.co.nz/tauranga-western-bay/tauranga-and-western-bay/>

Mobile Phones

Pay-as-you-go plans start at approx. \$10 a month. There are a number of phone providers to choose from.

<https://www.skinny.co.nz/>

<https://www.2degrees.nz/>

Internet

A home broadband internet package costs \$85-\$90 per month.



Renting a House

Renting a 3-bedroom house in Tauranga costs on average between \$700 and \$900 per week.

For more living costs and other useful information, see the following link:

<https://www.naumainz.studywithnewzealand.govt.nz/studying-in-nz/before-your-arrival/cost-of-living>

ORIENTATATION DATES AND WHAT TO BRING

A school orientation will always be arranged prior to you starting at school. At this orientation we will ensure that you have all of the information that you need for a successful start at Pāpāmoa Primary School.



SCHOOL PROGRAMME

You will be required to attend school wearing full school uniform. We will make sure that you have your uniform organised as part of your orientation.

You will be placed into a classroom alongside other children who will be similar in age to you. You will be given some buddies from within your class who will support you in the first few weeks of school. They will be your support people.

You are required to be at school by 8.30am on Monday, Tuesday, Wednesday, Thursday and Friday. School starts at 8.40am. If you are late, you must sign in at reception.

The weekend (Saturday and Sunday) is family time and school is not open on these two days.

If you are absent from school, your caregiver must contact the school by completing this form <https://papamo.upschool.co.nz/absentee>

Placement guideline: A student is placed in the appropriate year level based on the date of their birth. We will work with you before you arrive to ensure that we have placed you in the most appropriate year group.

Stationery Information

We will give you all of the stationery that you need to participate in class at your orientation. You may like to bring your own pens and pencils.

Support Services

All Staff will provide all the initial support and help for International Students. The classroom teacher is the first person to contact with any concerns and if further support is required contact the International Student Manager, Deputy Principal or Principal.



Term Dates and Holidays for 2023

Term One	Term Two	Term Three	Term Four
Starts: Tuesday 31st January - Learning Partnership Day Wednesday 1st February - Classes start Ends: Thursday 6th April	Starts: Monday 24th April Ends: Friday 30th June	Starts: Monday 17th July Ends: Friday 22nd September	Starts: Monday 9th October Ends: Friday 15th December

School Bell Times

8.40am School Begins for the Day

10.30am Morning Tea

11.00am Middle Learning Block Starts

12.40pm Lunch break begins - Play Time

1:10pm Eating Time

1.30pm Afternoon Learning Block Starts

2.35pm Year 0-2 Tamariki End of Day

2.40pm Year 3-6 Tamariki End of Day

Uniform

Uniform will be arranged with you at the orientation meeting after you arrive.
Approximate cost of the school uniform is \$145 - \$180

CODE OF PRACTICE

Pāpāmoa Primary School has agreed to observe and be bound by the “Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021” (the Code). Copies of the code are available from the school or from New Zealand Qualifications Authority at: <https://www2.nzqa.govt.nz/tertiary/quality-assurance/the-code/>

COMPLAINTS AND CONCERNS

Students and parents may experience problems and difficulties in adjusting to life in New Zealand. The teacher in charge of International Students will first address any problems.

If you need further help, please contact the principal. If you are still not satisfied, you may address a complaint to the board of trustees.

If the school has not adequately addressed your complaint, the “Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021” has processes in place to lodge a grievance external to the school.

For complaints relating to contracts of fee disputes, The Dispute Resolution Scheme is the appeal authority. iStudent complaints is the appointed operator of the International Student Contract Dispute Resolution Scheme (DRS). Please view their website for more information on the DRS rules and how to make a complaint. <https://www.istudent.org.nz>

For other complaints, you can contact the New Zealand Qualifications Authority (NZQA) by phone on 0800 697 296 or email risk@nzqa.govt.nz

IN CASE OF AN EMERGENCY

If your emergency is life threatening the Emergency Services number in New Zealand is 111.

For a more local emergency relating to you please contact the International Student Manager/ School Principal Matt Simeon 021373961

We are looking forward to meeting you and hope you enjoy your time with us. If you have any other questions, please email international@papamoaschool.nz